

Christmas Voucher Application

(Registered Charity No 217929)



Name: _____

Address: _____ Post Code: _____

Telephone: _____ Mobile: _____

Email: _____

Information about your application

****Please read the Terms and Conditions for Awarding Christmas Vouchers before completing the form.****

Information regarding your request

Reason you feel the grant is deserved (Please indicate if this is a short or long term need and specify the timescales)

I have read and agree to accept the Award terms and conditions.

Signed:

Date:

All details and information provided need to be recorded and retained on our computer and circulated to Trustees for a decision to be made. By completing and submitting this application form you confirm that you are happy for your details to be used in this way. The form and information will not be sent to anyone who is not a Trustee of the Barton and Dunstall Key Trust.

A Christmas Voucher application should be endorsed by at least one Trustee who either has personal knowledge of the circumstances of the applicant or is able to substantiate the element of need.

The clerk can arrange for a Trustee to visit an applicant for a discussion about their circumstances.

OR The applicant may ask a Trustee whom they know to support their application.

Trustee signature:

Date:

Application forms should be sent to

Clerk to the Trustees, Barton under Needwood & Dunstall Key Trust, c/o 4 Hardy Close, Barton under Needwood, Staffordshire DE13 8HG Tel: 01283 712851 Email: info@bartondunstallkeytrust.co.uk

Terms and Conditions for Awarding Christmas Vouchers

The Trustees are empowered under the Trust Deed to issue Vouchers to those who may need assistance with the costs associated with Christmas.

To comply with the Trust Deed

- Eligible persons must reside in the parish of Barton under Needwood
- There needs to be evidence of 'infirmity or disability or distress through illness, bereavement, accident or financial circumstances.' (Both short and long term circumstances may qualify)
- Neither age nor length of residence is on their own sufficient grounds for Trustees to make an award
- Vouchers may be issued to single, couple or family recipients
- No guarantee is given that a successful application means an automatic award in future years
- Trustees reserve the right to vary the value of the Vouchers
- The Trustees' decision on all applications is final and applicants accept that condition when making an application

Applications may be made by the recipient or by another person acting on their behalf.

It is the responsibility of the applicant (or the person acting on their behalf) to notify the Clerk to the Trustees of any change in circumstances which may affect future awards (e.g. moving away, change in family circumstance or bereavement of a recipient.)

Please complete the application form and return to the Trustees of the Barton and Dunstall Key Trust

Clerk to the Trustees, Barton under Needwood & Dunstall Key Trust
c/o 4 Hardy Close, Barton under Needwood, Staffordshire DE13 8HG
Tel: 01283 716890
Email: info@bartondunstallkeytrust.co.uk